

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES

September 17, 2024, at 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Jennifer Shukaitis at 7:00 P.M., Also present were Vice Chairman & Ass't. Treasurer, Edward Cramer; Township Manager, Daryl A. Eppley; Township Engineer, Todd Holmes, of Reilly Associates; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Supervisor/Ass't. Secretary, Susan Lyons attended the meeting via Zoom. Ms. Shukaitis began the meeting with the pledge of allegiance.

Public Comments: (Non-Agenda Items) Deborah Olson read from a letter about ongoing issues on 337 Poplar Valley Road West. Residents from Penn Estates and Property management from Penn Estates attended the meeting to discuss their concerns with Short Term Rentals. They wanted the board to know the issues they are still having and the board advised them that most of these issues can be resolved with their own board within Penn Estates.

Approve Regular Meeting Minutes: September 3, 2024. Mr. Cramer made a motion to **approve Regular Meeting Minutes for September 3, 2024.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Public Hearing Minutes: September 9, 2024 (Welcome Stormwater Ordinance Buffer Relief). Ms. Lyons made a motion to **approve Public Hearing Minutes for September 9, 2024 (Welcome Stormwater Ordinance Buffer Relief).** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: General Fund: \$101,440.93. Mr. Cramer made a motion to **approve Payment of Bills from the General Fund in the amount of \$101,440.93.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: Golf Course Fund: \$2,969.55. Ms. Lyons made a motion to **approve Payment of Bills from the Golf Course Fund in the amount of \$2,969.55.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Treasurer's Report: Month of August, 2024. Mr. Cramer made a motion to **accept the Treasurer's Report for the Month of August, 2024.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Manager's Report: Mr. Eppley reported the Mervine Road bridge and DEP Recycling grant reimbursement requests are in progress and should be received by November. Undated the board on the Green Light-Go project, Lessig Lane and Croasdale Lane projects, and the final phase of Penn Hills cleanup. The collection of non-resident park fees ended Labor Day weekend. The total amount of Fees collected was \$27,761.00 which will offset costs for summer weekend park patrol, security and caretaker. The four-lane Route 209 signals at Shafers Schoolhouse Road are being taken down by PennDOT's contractor. Construction continues on PennDOT's Glenbrook Road bridge. The in-stream restriction goes into effect October 1 unless an extension is granted by the state. The budget/finance committee of Police Commission meets again October 4 when more data is expected to continue work on the 2025 Police budget. The fall leaf collection schedule is posted on township website and Facebook and the postcard is scheduled to be mailed in a few days.

Public Works Dept. Report: Mr. Eppley read from Josh Cramer's report, which included their continuing work on MS4 projects, cutting back on road shoulders, repairs due to washouts from recent storms, road

maintenance, completion of paving project at the Arlington Fire House. And busy with Request for Action forms.

Police Report: Lieutenant Sampere attended the meeting and was able to contribute to the Penn Estates conversation.

Solicitor's Report: Mr. Weitzmann did not have anything to report outside of Executive Session.

Engineer's Report: Todd Holmes summarized the Engineer report and gave updates on ongoing projects.

Fire Department Report: Brian McCartney summarized the Fire Department report and advised the board on upcoming projects and events.

Old Business:

1. **Snyder-Martin Minor Subdivision Plan – SALDO #2023-05, PIN# 17730110467017 - Planning Commission Recommendation; Action Deadline: December 31, 2024.** Mr. Cramer made a motion to table the Snyder-Martin Minor Subdivision Plan – SALDO #2023-05, PIN# 17730110467017. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

2. **Friedman Minor Subdivision Plan – SALDO #2023-07, 706 Stokes Mill Road – Parcel ID# 17.4.4.2 - Planning Commission Recommendation; Action Deadline: September 30, 2024.** George Fetch attended the meeting Scott and Michele Friedman, he went over the proposed plan. Mr. Cramer made a motion to grant waiver from SALDO Section 22-205.4.B.27 and also from 22-302.1.F. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to approve Friedman Minor Subdivision Plan – SALDO #2023-07, 706 Stokes Mill Road – Parcel ID# 17.4.4.2 conditioned upon any outstanding comments from engineer's letter and review of any notes added to the plan from the township solicitor and approval of the soil testing and sewage planning by the township SEO. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

New Business:

1. **Approve Second Allocation of 2024 To Stroud Township Volunteer Fire Dept. In The Amount of \$30,000.00 - Budget Line Item #411.542.** Mr. Cramer made a motion to approve Second Allocation of 2024 To Stroud Township Volunteer Fire Dept. In The Amount of \$30,000.00 - Budget Line Item #411.542. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

2. **Discuss and Take Action On Approval of Sponsoring A State LSA Grant On Behalf of The Stroud Township Volunteer Fire Department For 24 SCBA (Self-Contained Breathing Apparatus) Sets At \$9,900 Each and 11 Face Masks At \$459 Each For A Total of \$242,649.00.** Mr. Eppley questioned who would be proceeding with the grant application, Ms. Shukaitis said we as the township would be, it is an online application form. And Mr. McCartney said if there is anything she needs from him he is willing to help. Mr. McCartney also explained why 24 are needed. Ms. Lyons made a motion to approve Sponsoring A State LSA Grant On Behalf of The Stroud Township Volunteer Fire Department For 24 SCBA (Self-Contained Breathing Apparatus) Sets At \$9,900 Each and 11 Face Masks At \$459 Each For A Total of \$242,649.00. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Mr. Cramer made a motion to adopt Resolution 2024-45 for Stroud Township to be sponsor for State LSA Grant for Stroud Township Volunteer Fire. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

3. **Approve Submittal of Annual Report For Municipal Separate Storm Sewer System (MS4) To Department of Environmental Protection Prepared By Reilly Associates and Authorize Advertising Public Notice For Public Comment On MS4 Pollution Reduction Plan.** Ms. Lyons made a motion to approve Submittal of Annual Report For Municipal Separate Storm Sewer System (MS4) To Department of Environmental Protection Prepared By Reilly Associates and Authorize Advertising

Public Notice For Public Comment On MS4 Pollution Reduction Plan. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

4. Discuss Request On Behalf of Stroudsmoor Country Inn For Township To Be The Sponsor of LSA Grant Application For Stroudsmoor To Connect To Public Water System and To Adopt Resolution Pertaining To Same; Take Action If In Order. Mr. Cramer made a motion to **agree to supply a letter of support with regards to Stroudsmoor Country Inn LSA Grant application To Connect To Public Water System and recommend pursuing sponsorship from Pocono Mountain Economic Development Corporation.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

5. Approve Release of Plaza 611 Remaining Security Subject To The Recommendation of Township Engineer and Receipt of Letter of Credit for Budget Store and Lock Satisfactory To Township Solicitor. Ms. Lyons made a motion to **approve Release of Plaza 611 Remaining Security Subject To The Recommendation of Township Engineer and Receipt of Letter of Credit for Budget Store and Lock Satisfactory To Township Solicitor.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

6. Adopt Resolution No. 2024-44 Regarding 2025 Minimum Municipal Obligation For Stroud Township Non-Uniform Pension Plan. Mr. Cramer made a motion to **adopt Resolution No. 2024-44 Regarding 2025 Minimum Municipal Obligation For Stroud Township Non-Uniform Pension Plan.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

7. Ratify Signing and Entering Into Penn Hills Demolition and Disposal Agreement With E.F. Possinger and Sons, Inc. Ms. Lyons made a motion to **ratify Signing and Entering Into Penn Hills Demolition and Disposal Agreement With E.F. Possinger and Sons, Inc.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

8. Approve Signing and Entering Into Development Agreement With Budget Stroudsburg, LLC Subject To Receipt of Letter of Credit Satisfactory To Township Solicitor. Mr. Cramer made a motion to **approve Signing and Entering Into Development Agreement With Budget Stroudsburg, LLC Subject To Receipt of Letter of Credit Satisfactory To Township Solicitor.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

9. Approve Payment of \$57,905.17 To Midlantic Marking, Inc. For Traffic Line Painting Under COG Contract – Budget Line Item #438.454. Mr. Cramer made a motion **approve Payment of \$57,905.17 To Midlantic Marking, Inc. For Traffic Line Painting Under COG Contract – Budget Line Item #438.454.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

10. Approve Payment of \$6,175.00 To Signal Service For Installation of Video Detection System At Routes 447 & 191 – Payable From Liquid Fuels Funds. Ms. Lyons made a motion to **approve Payment of \$6,175.00 To Signal Service For Installation of Video Detection System At Routes 447 & 191 – Payable From Liquid Fuels Funds.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

11. Approve Partial Payment #13 In The Amount of \$27,011.50 To American Engineers Group For Engineering Services From July 28 To August 31, 2024 Towards Lessig Lane Bridge Replacement Project – Budget Line Item #438.453. Mr. Cramer made a motion **approve Partial Payment #13 In The Amount of \$27,011.50 To American Engineers Group For Engineering Services From July 28 To August 31, 2024 Towards Lessig Lane Bridge Replacement Project – Budget Line Item #438.453.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

12. Approve Payment of \$218,625.71 To Asphalt Maintenance Solutions, LLC For Chip Seal Project On Middle Road and Poplar Valey Road East – Budget Line Item #438.600. Ms. Lyons made a motion to **approve Payment of \$218,625.71 To Asphalt Maintenance Solutions, LLC For Chip Seal Project On Middle Road and Poplar Valey Road East – Budget Line Item #438.600.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

13. Acknowledge Applications To PA State Veterans' Commission For Real Estate Tax Exemption By Albert Muffley, 3116 Stroud Wood Circle, Ruth Graves, 317 Autumn Lane and Herb Dougherty III, 119 Lost Lantern Lane. Acknowledged.

14. Discuss Offering Free Mulch and Leaf Compost At Gaunt Road For A Certain Time Period; Take Action If In Order. Ms. Shukaitis made a motion to authorize Township Manager to advertise Free Mulch and Leaf Compost At Gaunt Road until further notice. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Executive Session: Ms. Shukaitis made a motion to go into executive session at 9:04 P.M. to discuss litigation, real property, personnel and security matters. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to return to regular session at 9:13 P.M. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. There were none.

There being no further business, Ms. Lyons made a motion to adjourn the meeting at 9:13 P.M. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary