

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES

REGULAR MEETING, June 20, 2023, 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Christine A. Wilkins (who was attending the meeting via Zoom) at 7:00 P.M. and was conducted for an in-person meeting of the Board for other members. She then turned the meeting over to Vice Chairwoman & Ass't Secretary, Jennifer Shukaitis. Also attending were Supervisor/Ass't Treasurer Edward C. Cramer; Township Manager, Daryl A. Eppley; Township Engineer, Todd Holmes, of Reilly Associates; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Ms. Shukaitis began the meeting with the Pledge of Allegiance

Public Comments: (Non-Agenda Items). There were none.

Approve Regular Meeting Minutes: June 6, 2023. Mr. Cramer made a motion to **Approve Regular Meeting Minutes: June 6, 2023.** Mrs. Wilkins seconded the motion. All voted aye, motion carried 3-0.

Approve Public Hearing Minutes: June 8, 2023 (Welge Appeal). Mrs. Wilkins made a motion to **Approve Public Hearing Minutes: June 8, 2023 (Welge Appeal).** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: General Fund: \$110,295.89. Mr. Cramer made a motion to **Approve Payment of Bills: General Fund: \$110,295.89.** Mrs. Wilkins seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: Golf Course Fund: \$2,862.84. Mrs. Wilkins made a motion to **Approve Payment of Bills: Golf Course Fund: \$2,862.84.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Treasurer's Report: Month of May, 2023. Mr. Eppley read the report aloud. Mr. Cramer made a motion to accept **Treasurer's Report: Month of May, 2023.** Mrs. Wilkins seconded the motion. All voted aye, motion carried 3-0.

Manager's Report: Mr. Eppley reported the current phase of the timber harvest project should be completed by the end of July. We are awaiting an update from our consultant on the former Penn Hills site regarding burying and spreading concrete on the site after demolition of concrete buildings, any remaining amount of asbestos tile to be removed and completion of work by contractor. The Invitation to Bid for the Mervine Road bridge replacement project is scheduled to run on PennBid on June 23 and Pocono Record on June 25 and 28. We are awaiting engineering proposals from American Engineers Group for Lessig Lane and Croasdale Road bridge replacement projects. Temporary barriers were purchased and installed on Lessig Lane bridge, replacing delineators, per Federal Highway Administration policy as advised by PennDOT. Park patrol and the security company have been on weekend duty at our parks. A PA Fish & Boat officer has cited two violators: one for spearfishing and one for fishing without a license. The golf course is doing well with regular play and group outings.

Public Works Dept. Report: Mr. Eppley read Douglas Walker's report aloud. Road Crew has been working on the following: Organized and scheduled the entire Road Department to participate in the MS4 -Urban Stormwater Basics Course on June 7th; A split-rail fence was installed along the trail behind the Moose Lodge; Two gates were installed, one on Stokes Mill Road and another near the golf course on Glenbrook Road; We put a scratch coat on Schubert Road; Two 36" pipes were put in over on Broadacre Drive; The sweeper was delivered last week. They took about half the day demonstrating it for us; We paved Mountainside Drive and Cherry Canyon Drive; AMS paving will be complete as of tomorrow and will return to fog seal in August; Continuing with roadside mowing; And always working hard on the "Request for Action" forms as they come in.

Police Report: Captain Raymond gave a brief summary and asked if the board had any questions There were none.

Solicitor's Report: Mr. Weitzmann said he does not have anything to report outside of Executive Session.

Engineer's Report: Mr. Holmes undated the board on I&I for STSA, they are preparing bid documents for the jet cleaning of sewer mains, inspections of manholes, and videoing lines in Rt 611. The scope of work to be completed by the contractor will be reviewed with the STSA Board prior to completion and bid. MS4 update, continuing to research potential projects and now focusing on the Rt 447/Learn Road area and swale along Rt 447 to Brushy Mountain Road. Still working on ongoing plan reviews. St. Luke's Phase II construction is still ongoing, the contractor is primary focused on building construction at this time, but some site work continues as access is available. Regarding the Chipperfield/5th Street/Mill Creek Intersection, per township discussion, Reilly Associates has recommended a roundabout as a preferred option and the next step is to arrange a meeting to discuss

concepts with PennDOT. Reilly Associates is arranging a pre-application meeting with the PADEP Wilkes-Barre office in regards to West Main Street Sewage Planning Expansion.

Fire Department Report: Brian McCartney gave a brief summary from their report. He thanked the board for allowing the use of Gaunt Road for some equipment as they were doing some work on the Arlington Firehouse. Mr. Cramer said he has noticed kids playing in the parking area at the firehouse on Poplar Valley Road and is concerned as there is a traffic blind spot. Mr. McCartney said he has noticed them as well and thinks they live across the street. He agreed it is dangerous and will speak to the parents.

Old Business:

1. **Refer Draft Stormwater Management Ordinance To Township Planning Commission For Review and Comment; Set Hearing Date, If In Order; Planning Commission tabled action until their June 28th meeting.** Mr. Cramer made a motion to **table until we receive comments from the Planning Commission.** Mrs. Wilkins seconded the motion. All voted aye, motion carried 3-0.
2. **KMB Building Addition Land Development Plan – SALDO #2023-02 – Planning Commission Recommendation; Action Deadline: 6/27/2023.** Nate Oiler, Engineer from RKR Hess along with client Kevin Berry were at the meeting to discuss their plans. Mr. Cramer made a motion to **grant SALDO modifications as follows: Section 22-206.4.B.(7), and (19).(a) regarding providing limited survey and showing steep slopes in the project area; Section 22-206.4.C.(18) regarding not submitting as E&S plan to Conservation District and have Township review E&S plan; Section 22-306 regarding not providing sidewalks, bikeways and curbs; Section 22-309.1.B regarding showing location and type of lighting on the plan; Section 22-309.14 regarding not having to provide archeological or historical information; Section 22-309.4.A. regarding existing vegetation along Truss Road as adequate instead of street trees; Section 22-309.5 regarding not having to provide monuments, just to set three pins south of the right-of-way along Truss Road; and Section 22-307 regarding not providing common open space or fee in lieu of.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **approve the KMB Building Addition Land Development Plan and waive the development agreement condition upon improvements being complete before the issuance of a Certificate of Occupancy, payment of any outstanding engineer’s review fees if any and any other open items in the Rielly Associates review June 16th letter.** Mrs. Wilkins seconded the motion. All voted aye, motion carried 3-0.
3. **Approve Renewing Service Agreement With Dempsey Uniform & Linen Supply Inc. At Current Rental Rates For Uniforms and Other Supplies Excluding Floor Mats.** Ms. Shukaitis made a motion to **Approve Renewing Service Agreement With Dempsey Uniform & Linen Supply Inc. At Current Rental Rates For Uniforms and Other Supplies Excluding Floor Mats and Level Billing Uniform Program.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

New Business:

1. **Approve Payment #4 In The Amount of \$7,000.00 To RLE Enterprises Towards Penn Hills Debris Removal For Performance Bond Cost Difference (\$400,000 Bond vs. \$135,000 Bond) Approved March 30, 2023 – Payable From American Rescue Plan Fund.** Mr. Cramer made a motion to **Approve Payment #4 In The Amount of \$7,000.00 To RLE Enterprises Towards Penn Hills Debris Removal For Performance Bond Cost Difference (\$400,000 Bond vs. \$135,000 Bond) Approved March 30, 2023 – Payable From American Rescue Plan Fund.** Mrs. Wilkins seconded the motion. All voted aye, motion carried 3-0.
2. **Approve Real Estate Tax Exemption As Recommended For Approval By PA State Veterans’ Commission For Ronald A. Robinson, 1111 Belaire Drive, and Adrian Alvarez, 2207 Ramegwa Ridge Road.** Mrs. Wilkins made a motion to **Approve Real Estate Tax Exemption As Recommended For Approval By PA State Veterans’ Commission For Ronald A. Robinson, 1111 Belaire Drive, and Adrian Alvarez, 2207 Ramegwa Ridge Road.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
3. **Ratify Re-Paving In Progress of Cherry Canyon Drive and Mountainside Drive By Public Works Crew – Budget Line Item #438.600.** Mr. Cramer made a motion to **Ratify Re-Paving In Progress of Cherry Canyon Drive and Mountainside Drive By Public Works Crew – Budget Line Item #438.600.** Mrs. Wilkins seconded the motion. All voted aye, motion carried 3-0.

Executive Session: Mrs. Wilkins made a motion to **go into executive session at 7:40 P.M. to discuss litigation, real property, personnel and security matters.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **return to regular session at 8:00 P.M.** Mrs. Wilkins seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. There were none.

There being no further business, Mrs. Wilkins made a motion to **adjourn the meeting at 8:00 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary