

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES
June 18, 2024, at 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Jennifer Shukaitis at 7:00 P.M., Also present were Vice Chairman & Ass't. Treasurer, Edward Cramer; Supervisor/Ass't. Secretary, Susan Lyons; Township Manager, Daryl A. Eppley; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Ms. Shukaitis began the meeting with the pledge of allegiance.

Public Comments: (Non-Agenda Items) There were none.

Approve Regular Meeting Minutes: June 4, 2024. Mr. Cramer made a motion to **approve Regular Meeting Minutes for June 4, 2024.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: General Fund: \$91,385.34. Ms. Lyons made a motion to **approve Payment of Bills from the General Fund in the amount of \$91,385.34.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: Golf Course Fund: \$2,848.14. Mr. Cramer made a motion to **approve Payment of Bills from the Golf Course Fund in the amount of \$2,848.14.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Treasurer's Report: Month of May, 2024. Mr. Eppley read the report aloud. Mr. Cramer made a motion to **accept the Treasurer's Report for the Month of May, 2024.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Manager's Report: Mr. Eppley reported the project close-out is progressing on the Mervine Road bridge replacement. The canceled check on the final payment to contractor is needed to apply for grant reimbursement. Grant reimbursement on the Green Light-Go, signal coordination project on Route 611 has been approved by the state. Funds should be received shortly. Preliminary engineering by American Engineers Group continues on the Lessig Lane bridge and Croasdale Road bridge replacement projects. The paving markings bid advertisement has been published and the bid package has been provided to potential bidders for the bid opening on July 2. A draft Notice to Bidders was prepared on the Penn Hills demolition project for review. Park patrol and security have been on weekend and holiday duty. More local residents have been seen using our parks in the early summer season. The golf course has been doing well when the weather has cooperated.

Public Works Dept. Report: Mr. Eppley read from Josh Cramer's report, the crew has been busy with mowing in the parks and roadways. AMS has been hauling stone for the upcoming paving project for Northgate development scheduled to start July 8th. The new fountain and wiring were installed in the pond at Albertson Park. Maple trees from Todd Price Nursery were planted in Pinebrook North Park and at the golf course. Stop bars in the township have been painted by the road crew, as well as the speed humps in Olde Mill Run. We received the new crew cab Ford pickup and new Kubota Z-turn mower. And working on Request for Action forms.

Police Report: Lieutenant Sampere attended the meeting representing the Police Department. He asked if the board had any questions, they did not.

Solicitor's Report: Mr. Weitzmann said he didn't have anything to report outside of Executive Session.

Engineer's Report: Mr. Eppley summarized the report from Reilly Associates.

Fire Department Report: Brian McCartney summarized the Fire Department's report.

Old Business:

- 1. Award Seal Coat Bid.** Mr. Eppley said the documents were reviewed and everything looks to be in order, he recommends awarding the bid to Asphalt Maintenance Solutions. Mr. Cramer made a motion to **award Seal Coat Bid to Asphalt Maintenance Solutions, total bid amount of \$219,026.68.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

New Business:

1. **Return \$13,830 UGI Gas Utilities Road Bonding For Multiple Permits and Return \$17,800 Bonding For Horizon Drive Project As Recommended By Public Works Superintendent (May be best to table to confirm check amounts).** Mr. Cramer made a motion to **table UGI Gas Utilities Road Bonding For Multiple Permits**. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
2. **Acknowledge Lot Joining of Tax Parcel Nos. 17.13.2.70-2 and 17.5.5.33 At 186 Murphy Run by DJ Holdings, LLC.** Ms. Lyons made a motion to **acknowledge Lot Joining of Tax Parcel Nos. 17.13.2.70-2 and 17.5.5.33 At 186 Murphy Run by DJ Holdings, LLC**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
3. **Approve Partial Payment #10 In The Amount of \$17,803.76 To American Engineers Group For Engineering Services From April 28 To May 31, 2024 Towards Lessig Lane Bridge Replacement Project – Budget Line Item #438.453.** Mr. Cramer made a motion to **approve Partial Payment #10 In The Amount of \$17,803.76 To American Engineers Group For Engineering Services From April 28 To May 31, 2024 Towards Lessig Lane Bridge Replacement Project – Budget Line Item #438.453**. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
4. **Approve Partial Payment of \$1,270.11 To RKR Hess For Engineering Services and Reimbursable Costs Towards Mervine Road Bridge Replacement For Period Ending 5/31/24 - Budget Line Item #438.453.** Ms. Lyons made a motion to **approve Partial Payment of \$1,270.11 To RKR Hess For Engineering Services and Reimbursable Costs Towards Mervine Road Bridge Replacement For Period Ending 5/31/24 - Budget Line Item #438.453**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
5. **Approve Payment of \$17,854.85 To Marshall Machinery, Inc. For New Kubota Zero Turn Mower Under State Contract – Budget Line Item #454.780.** Mr. Cramer made a motion to **approve Payment of \$17,854.85 To Marshall Machinery, Inc. For New Kubota Zero Turn Mower Under State Contract – Budget Line Item #454.780**. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
6. **Approve Replacing Rockers (\$3,800) and Installing Flat Bed (\$2,900) on 2007 GMC 2500HD Pickup Truck – Budget Line Item #430.740.** Ms. Lyons made a motion to **approve Replacing Rockers (\$3,800) and Installing Flat Bed (\$2,900) on 2007 GMC 2500HD Pickup Truck – Budget Line Item #430.740**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
7. **Approve Brodhead Watershed Association’s Ramble Event on July 28 From 1:30-6:00 PM At ForEvergreen Nature Preserve and Brodhead Creek Heritage Center.** Mr. Cramer made a motion to **approve Brodhead Watershed Association’s Ramble Event on July 28 From 1:30-6:00 PM At ForEvergreen Nature Preserve and Brodhead Creek Heritage Center**. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
8. **Approve Amending Agreement With JDM Consultants, LLC For Grant Writing Services To Apply For DCED Multimodal Grant For Brushy Mountain Rd./Route 447 Intersection Improvements – \$7,000 Fee To Be Paid From Budget Line Item #414.317.** Ms. Lyons made a motion to **approve Amending Agreement With JDM Consultants, LLC For Grant Writing Services To Apply For DCED Multimodal Grant For Brushy Mountain Rd./Route 447 Intersection Improvements – \$7,000 Fee To Be Paid From Budget Line Item #414.317**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
9. **Approve Purchase of Traffic Control Devices At Estimated Cost of \$2,400.00 Requested By Public Works Superintendent - Budget Line Item #430.250.** Mr. Cramer made a motion to **approve Purchase of Traffic Control Devices At Estimated Cost of \$2,400.00 Requested By Public Works Superintendent - Budget Line Item #430.250**. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
10. **Discuss Purchase of New Bucket Truck For Estimated Price of \$170,000.00 For 2025 General Fund Budget; Take Action If In Order.** The board had a discussion on the purchase of a new bucket truck. Mr. Cramer made a motion to **approve going forward with ordering New Bucket Truck**. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Executive Session: Ms. Lyons made a motion to **go into executive session at 7:24 P.M. to discuss litigation, real property, personnel and security matters**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **return to regular session at 7:56 P.M.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis said that the Board discussed personnel and litigation matters in

executive session and she asked if there were any motions. Mr. Cramer made a motion to **authorize payout of unused sick, vacation, personal and comp time (305.75/hours) for Nelson Estepan in the amount of \$6,573.63**. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **authorize township manager and solicitor to prepare an agreement for the property owner regarding a sink hole repair on Ramstan Drive at cost to the township**. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Ms. Lyons made a motion to **approve Ed Cramer to sign closing documents for Imbt property**. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

There being no further business, Mr. Cramer made a motion to **adjourn the meeting at 7:58 P.M.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary