

**TOWNSHIP OF STROUD**  
**BOARD OF SUPERVISORS**  
**MEETING MINUTES**

**REGULAR MEETING, March 7, 2023, 6:45 P.M.**

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Christine A. Wilkins at 6:45 P.M. and was conducted for an in-person meeting of the Board. Also attending were Vice Chairwoman & Ass't Secretary, Jennifer Shukaitis; Supervisor/Ass't Treasurer Edward C. Cramer; Township Manager, Daryl A. Eppley; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Mrs. Wilkins began the meeting with the Pledge of Allegiance.

**Public Comments: (Non-Agenda Items)**

- 1) **Suburban EMS Presentation.** Representatives from Suburban EMS presented the board with information on their current and future needs and reduced income consistent with other ambulance companies. Jeffrey Young, Executive Director, Bryan Dunlap, Finance Director, and Justin Thomas, Operations Manager thanked the board for their time and said they'd be back with any updates.
- 2) **Other Public Comments.** There were none.

**Approve Special Meeting Minutes: February 16, 2023, 3 PM.** Mr. Cramer made a motion to **Approve Special Meeting Minutes: February 16, 2023, 3 PM.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

**Approve Regular Meeting Minutes: February 21, 2023.** Ms. Shukaitis made a motion to **Approve Regular Meeting Minutes: February 21, 2023.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

**Approve Payment of Bills: General Fund: \$53,124.66.** Mr. Cramer made a motion to **Approve Payment of Bills: General Fund: \$53,124.66.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

**Approve Payment of Bills: Golf Course Fund: \$5,561.47.** Ms. Shukaitis made a motion to **Approve Payment of Bills: Golf Course Fund: \$5,561.47.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

**Old Business: None From Prior Meeting Agendas**

**New Business:**

1. **Open Penn Hills Debris Removal Bids; Take Action If In Order.** Mr. Weitzmann open and read the 5 bids that were received aloud (bid summary sheet attached to minutes). Mr. Cramer made a motion to **table Penn Hills Debris Removal Bids for review until next meeting on 3/21/2023.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
2. **Approve Payment of \$8,170.00 To All Mountain Pest Control, LLC For 2022 Weed Control In Albertson & Katz Ponds – Budget Line Item #454.400.** Ms. Shukaitis made a motion to **Approve Payment of \$8,170.00 To All Mountain Pest Control, LLC For 2022 Weed Control In Albertson & Katz Ponds – Budget Line Item #454.400.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
3. **Approve Real Estate Tax Exemption For Houg Thi DeSa, 703 Avenue F, Approved By PA State Veterans' Commission.** Mr. Cramer made a motion to **Approve Real Estate Tax Exemption For Houg Thi DeSa, 703 Avenue F, Approved By PA State Veterans' Commission.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
4. **Approve Payment #3 of 4 In The Amount of \$11,125.00 To Zelenkofske Axelrod LLC For 2023 American Rescue Plan (ARP) Consulting Services – Payable From ARP Fund Account.** Ms.

Shukaitis made a motion to **Approve Payment #3 of 4 In The Amount of \$11,125.00 To Zelenkofske Axelrod LLC For 2023 American Rescue Plan (ARP) Consulting Services – Payable From ARP Fund Account.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

5. **Approve Transfer of \$66,064.38 From Glen Brook Golf Course Fund To Township General Fund For September Through December, 2022 Golf Course Payroll.** Mr. Cramer made a motion to **Approve Transfer of \$66,064.38 From Glen Brook Golf Course Fund To Township General Fund For September Through December, 2022 Golf Course Payroll.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
6. **Approve Payment of \$1,500.00 To All Sports Enterprises, Inc. For Creekview Park Softball Turf Field Repair Approved By East Stroudsburg University and Stroudsburg Little League – Payable From Creekview Maintenance Fund.** Ms. Shukaitis made a motion to **Approve Payment of \$1,500.00 To All Sports Enterprises, Inc. For Creekview Park Softball Turf Field Repair Approved By East Stroudsburg University and Stroudsburg Little League – Payable From Creekview Maintenance Fund.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
7. **Approve Sale of Certain Used Township Equipment and Furniture As-Is Advertised On Municibid; Re-Advertise Unsold Items On Municibid Until March 21.** Mr. Cramer made a motion to **Approve Sale of the 2001 Johnston Sweeper to Brooke Shoffner at bid amount of \$3,500.00 and lot of 31 wooden restaurant chairs to Dean Bartholomew at bid amount of \$360.00.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
8. **Approve Scheduling Aerial/Bucket Truck Safety Training By Versalift East For Township Road Crew On March 15 At 9 AM At A Cost of \$500.00 – Budget Line Item #430.460.** Ms. Shukaitis made a motion to **Approve Scheduling Aerial/Bucket Truck Safety Training By Versalift East For Township Road Crew On March 15 At 9 AM At A Cost of \$500.00 – Budget Line Item #430.460.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
9. **Ratify Re-scheduling BCRA’s Annual Municipal/Utility Coordination Meeting In Municipal Meeting Room On March 14 or March 22 At 9:30 AM.** Mr. Cramer made a motion to **Ratify Re-scheduling BCRA’s Annual Municipal/Utility Coordination Meeting In Municipal Meeting Room On March 14 or March 22 At 9:30 AM.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
10. **Adopt Resolution No. 2023-35 Authorizing Executing Multimodal Transportation Fund Grant Reimbursement Agreement With PennDOT For Lessig Lane Bridge Replacement Project Subject To Final Draft Agreement Approval By Solicitor and Project Consultant McCormick Taylor.** Ms. Shukaitis made a motion to **Adopt Resolution No. 2023-35 Authorizing Executing Multimodal Transportation Fund Grant Reimbursement Agreement With PennDOT For Lessig Lane Bridge Replacement Project Subject To Final Draft Agreement Approval By Solicitor and Project Consultant McCormick Taylor.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
11. **Approve Advertising For Letters of Interest and Statement of Qualifications For Engineering Firms For Lessig Lane Bridge Replacement Project Under PennDOT Multimodal Grant As Recommended By Project Consultant McCormick Taylor.** Mr. Cramer made a motion to **Approve Advertising For Letters of Interest and Statement of Qualifications For Engineering Firms For Lessig Lane Bridge Replacement Project Under PennDOT Multimodal Grant As Recommended By Project Consultant McCormick Taylor.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
12. **Approve Opening Gaunt Road Yard Waste Recycling Facility on Saturdays From 7 AM to 2 PM Beginning March 25 Until November 18.** Ms. Shukaitis made a motion to **Approve Opening Gaunt Road Yard Waste Recycling Facility on Saturdays From 7 AM to 2 PM Beginning March 25 Until November 18.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
13. **Schedule Hearings For: 1) Traffic Control Ordinance, and 2) Cable Franchise Renewal Agreement.** Ms. Shukaitis made a motion to **Schedule Hearings For: 1) Traffic Control Ordinance, on Tuesday 3/21/2023 at 6:30 PM and 2) Cable Franchise Renewal Agreement, on Tuesday 3/21/2023 at 6:45 PM.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

**Executive Session:** Ms. Shukaitis made a motion to **go into executive session at 7:51 P.M. to discuss litigation, real property, personnel and security matters.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **return to regular session at 8:15 P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. Ms. Shukaitis made a motion to **authorize Township Manager to calculate the amount to settle the Shelly McCarthy claim.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion **to have Brad Cerino return as Golf Maintenance Foreman at \$720/week to start on 3/13/2023; Al Hopkins at \$14.10/hour to start on 3/20/2023; Frank Streznetcky at \$13.50/hour to start on 3/27/2023 and to authorize Golf Course Superintendent and Golf Pro to bring back employees as needed.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis made a motion to approve **the agreement on joint compensation with Stanley Litow subject to revision by Township Solicitor.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0

There being no further business, Ms. Shukaitis made a motion to **adjourn the meeting at 8:19 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,  
Janice Willey  
Administrative and Recording Secretary