

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES
March 4, 2025, at 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Jennifer Shukaitis at 7:08 P.M., Also present were Vice Chairman & Ass't. Treasurer, Edward Cramer; Supervisor/Ass't. Secretary, Susan Lyons; Township Manager, Steve Fylstra; Township Engineer, Lori Foglio, of Reilly Associates; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey.

Public Comments: (Non-Agenda Items) Alexandria Ruiz read a statement on her interest in revisiting allowing chickens in residential areas, of course with reasonable restrictions. Carolyn Smalley also read from a statement expressing her concerns on the proposed plan to change the intersection at Mill Creek Road, Chipperfield Drive and 5th Street. Her main focus was any change to that intersection would greatly impact emergency responders. The board told her there is not a confirmed plan on these state roads as of yet.

Approve Regular Meeting Minutes: February 18, 2025. Mr. Cramer made a motion to **approve Regular Meeting Minutes for February 18, 2025.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Public Hearing Minutes: February 13, 2025 (Karhu & Bykhoski Stormwater Buffer Waiver). Ms. Lyons made a motion to **approve Public Hearing Minutes for February 13, 2025 (Karhu & Bykhoski Stormwater Buffer Waiver).** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Public Hearing Minutes: February 18, 2025 (Simmons Stormwater Buffer Waiver). Mr. Cramer made a motion to **approve Public Hearing Minutes for February 18, 2025 (Simmons Stormwater Buffer Waiver).** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: General Fund: \$128,248.14. Ms. Lyons made a motion to **approve Payment of Bills from the General Fund in the amount of \$128,248.14.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: Golf Course Fund: \$5,806.33. Mr. Cramer made a motion to **approve Payment of Bills from the Golf Course Fund in the amount of \$5,806.33.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Old Business:

1. Award Spring Cleanup Bid. Mr. Cramer made a motion **to award the 2025 Spring Cleanup Bid to That's Gotta Gi, LLC in the amount of \$30,750.00.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

New Business:

1. Adopt Resolution No. 2025-32 Authorizing Submission of a DCNR Grant Application for Imbt Farm Acquisition. Ms. Lyons made a motion to **adopt Resolution No. 2025-32 Authorizing Submission of a DCNR Grant Application for Imbt Farm Acquisition.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

2. Adopt Resolution No. 2025-33 Authoring Township Manager Stephen Fylstra to Sign Grant Extension for GLG-2017-45214-1345 Route 611 Traffic Signal Coordination Project. Mr. Cramer made a motion to **adopt Resolution No. 2025-33 Authoring Township Manager Stephen Fylstra to**

Sign Grant Extension for GLG-2017-45214-1345 Route 611 Traffic Signal Coordination Project. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

3. Authorize Golf Course Superintendent and Golf Pro To Hire Seasonal Employees As Needed In Accordance With Approved 2025 Golf Course Budget. Ms. Lyons made a motion to **authorize Golf Course Superintendent and Golf Pro To Hire Seasonal Employees As Needed In Accordance With Approved 2025 Golf Course Budget.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

4. Approve Mailing of Postcard and Advertising For Spring Leaf Collection And Spring Clean-Up. Mr. Cramer made a motion to **approve Mailing of Postcard and Advertising For Spring Leaf Collection And Spring Clean-Up.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

5. Approve Advertising For Bids For Quarry Stone and Road Construction Materials, Opening Bids At Regular Meeting April 1 and Awarding Bids At April 15 Regular Meeting. Ms. Lyons made a motion to **approve Advertising For Bids For Quarry Stone and Road Construction Materials, Opening Bids At Regular Meeting April 1 and Awarding Bids At April 15 Regular Meeting.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

6. Approve Advertising For Bids For 2025 Paving Road Program, Opening Bids At Regular Meeting April 1 and Awarding Bids At April 15 Regular Meeting. Mr. Cramer made a motion to **approve Advertising For Bids For 2025 Paving Road Program, Opening Bids At Regular Meeting April 1 and Awarding Bids At April 15 Regular Meeting.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

7. Approve \$1,000 Contribution To Knights Of Columbus For Brodhead Creek Park Fishing Contest On April 5, 2025 From Developer Recreation Fee Fund. Ms. Lyons made a motion to **approve \$1,000 Contribution To Knights Of Columbus For Brodhead Creek Park Fishing Contest On April 5, 2025 From Developer Recreation Fee Fund.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

8. Approve Purchase An Ice-O-Matic Ice Machine for Glen Brook Golf Club Restaurant At the Cost of \$5851.36 - Glen Brook Budget Line # 409.220. Mr. Cramer made a motion to **approve Purchase An Ice-O-Matic Ice Machine for Glen Brook Golf Club Restaurant At the Cost of \$5851.36 - Glen Brook Budget Line # 409.220.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

9. Approve Purchase of IT Installation, Configuration & Facilitation GEN Support Services Renewal Agreement by NEPA Business Technologies At a Cost of \$3.625.00- Budget Line Item #407.452. Ms. Lyons made a motion to **approve Purchase of IT Installation, Configuration & Facilitation GEN Support Services Renewal Agreement by NEPA Business Technologies At a Cost of \$3.625.00- Budget Line Item #407.452.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

10. Zoning Change Request – Johanda Velazquez 1409 N 9th St – Take Action If In Order. The board discussed the zone change and Mr. And Mrs. Velazquez explained why they were interested in this change. Mr. Cramer made a motion to **forward the Zone Change request by Johanda Velazquez, 1409 N 9th Street to the Planning Commission to review and comment on changing their property from a C-4 with an EP1 overlay to a C-2 with an EP1 overlay and also look at the property across the street that is also C-4 to C-2.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

11. Acknowledge Application To PA State Veterans' Commission For Real Estate Tax Exemption By Marlyn Echevarria at 412 Norton Rd. Acknowledged.

12. Acknowledge Application To PA State Veterans' Commission For Real Estate Tax Exemption By John R Caffese at 1595 Spruce St. Acknowledged.

Executive Session: Mr. Cramer made a motion to **go into executive session at 7:28 P.M. to discuss litigation, real property, personnel and security matters.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **return to regular session at 8:14 P.M.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. There were none.

There being no further business, Mr. Cramer made a motion to **adjourn the meeting at 8:14 P.M.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary