

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES
November 19, 2024, at 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Jennifer Shukaitis at 7:00 P.M., Also present were Vice Chairman & Ass't. Treasurer, Edward Cramer; Supervisor/Ass't. Secretary, Susan Lyons; Township Manager, Daryl A. Eppley; Township Engineer, Chris McDermott, of Reilly Associates; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Ms. Shukaitis began the meeting with the pledge of allegiance.

Public Comments: (Non-Agenda Items). Fernando and Maria Perez attended the meeting to discuss trees and leaves in their neighborhood. Mr. Perez read from a letter asking the board to look into these trees.

Approve Regular Meeting Minutes: November 4, 2024. Mr. Cramer made a motion to **approve Regular Meeting Minutes for November 4, 2024.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Special Meeting Minutes: November 13, 2024. Ms. Lyons made a motion to **approve Special Meeting Minutes for November 13, 2024.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: General Fund: \$60,625.02. Mr. Cramer made a motion to **approve Payment of Bills from the General Fund in the amount of \$60,625.02.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: Golf Course Fund: \$1,474.31. Ms. Lyons made a motion to **approve Payment of Bills from the Golf Course Fund in the amount of \$1,474.31.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Loan: Wayne Bank – G.O. Bond 2011: \$10,650.50 (EIT Open Space Fund). Mr. Cramer made a motion to **approve Payment of Loan: Wayne Bank – G.O. Bond 2011: \$10,650.50 (EIT Open Space Fund).** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Payment for Lease: Pinebrook Park Annual Lease Payment: \$2,500.00 (EIT Open Space Fund). Ms. Lyons made a motion to **approve Payment for Lease: Pinebrook Park Annual Lease Payment: \$2,500.00 (EIT Open Space Fund).** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Treasurer's Report: Month of October, 2024. Mr. Cramer made a motion to **accept the Treasurer's Report for the Month of October, 2024.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Manager's Report: Mr. Eppley reported the Mervine Road bridge grant reimbursement has been received. The PennDOT Multimodal Transportation Fund grant application for \$1.45 million has been submitted for the Brushy Mtn. Road/Route 447 stormwater/highway improvements. The engineer for the Green Light-Go project has requested an update from the contractor on the completion of the project which is to occur by the end of the month. Preliminary engineering by American Engineers Group continues on the Lessig Lane bridge and Croasdale Road bridge replacement projects. The Pension Board met with the pension manager and actuary consultant in October. State pension aid and the township's contribution have been invested. The PennDOT Municipal Services Rep. approved the completion of the paving project and the use of our liquid fuels funds. The burning ban remains in effect. This Saturday will be the last Saturday that Gaunt Road is open until March. The golf course has closed for the season and had a good year.

Public Works Dept. Report: Mr. Eppley read from Josh Cramer's report. The road crew has been busy with leaf pickup. They repaired a storm water pipe on Avenue B, as a section of the metal pipe failed. And they have been busy working on Request for Action slips.

Police Report: Lieutenant Sampere and Lieutenant Cohowicz attended the meeting and discussed the Police Report.

Solicitor's Report: Mr. Weitzmann had one item to discuss in Executive Session.

Engineer's Report: Mr. McDermott summarized the Engineer's Report for the board.

Fire Department Report: Brian McCartney attended the meeting, gave a brief update from the fire department report and discussed upcoming events.

Old Business:

1. **Planning Commission Recommendation - Request by E 611 LLC to consider amending the Zoning Ordinance to increase the maximum allowable ground coverage from 60% to 75% in the C-2 Zoning District.** Mr. Cramer made a motion **table the request by E 611 LLC to consider amending the Zoning Ordinance to increase the maximum allowable ground coverage from 60% to 75% in the C-2 Zoning District until the next meeting on 12/3/2024.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

New Business:

1. **Approve Security Release #20 of \$11,000.00 To DEPG Bartonville Route 611 LP For Plaza 611 Landscaping Replacement, Ground Stabilization and Fence Repair Per Recommendation of Township Engineer.** Ms. Lyons made a motion to **approve Security Release #20 of \$11,000.00 To DEPG Bartonville Route 611 LP For Plaza 611 Landscaping Replacement, Ground Stabilization and Fence Repair Per Recommendation of Township Engineer.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
2. **Approve Partial Payment #3 In The Amount of \$2,826.81 To American Engineers Group For Engineering Services From September 29 To October 31, 2024 Towards Croasdale Road Bridge Replacement Project – Budget Line Item #438.453.** Mr. Cramer made a motion **approve Partial Payment #3 In The Amount of \$2,826.81 To American Engineers Group For Engineering Services From September 29 To October 31, 2024 Towards Croasdale Road Bridge Replacement Project – Budget Line Item #438.453.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
3. **Approve Payment of \$6,600.00 To Mountain Environmental & Radon Services For Asbestos & Lead Paint Inspections and DEP Permitting For Final Phase of Penn Hills Demolition and Disposal Project – Payable From American Rescue Plan Fund.** Ms. Lyons made a motion to **approve Payment of \$6,600.00 To Mountain Environmental & Radon Services For Asbestos & Lead Paint Inspections and DEP Permitting For Final Phase of Penn Hills Demolition and Disposal Project – Payable From American Rescue Plan Fund.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
4. **Approve Payment of \$1,500.00 To American Turf Installers LLC For Baseball Diamond Repair & Home Plate Replacement and Two 2 Pitchers Mound Replacements Approved By ESU and Stroudsburg Little League – Payable From Creekview Maintenance Fund.** Mr. Cramer made a motion **approve Payment of \$1,500.00 To American Turf Installers LLC For Baseball Diamond Repair & Home Plate Replacement and Two 2 Pitchers Mound Replacements Approved By ESU and Stroudsburg Little League – Payable From Creekview Maintenance Fund.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
5. **Approve Payment of \$7,500.00 To JDM Consultants, LLC For Grant Writing Services Related To PennDOT Multimodal Transportation Fund Grant Application For Brushy Mountain Road/Route 447 Stormwater/Highway Improvements - Budget Line Item #414.317.** Ms. Lyons made a motion to **approve Payment of \$7,500.00 To JDM Consultants, LLC For Grant Writing Services Related To PennDOT Multimodal Transportation Fund Grant Application For Brushy Mountain Road/Route 447 Stormwater/Highway Improvements - Budget Line Item #414.317.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
6. **Approve Payment of \$4,880.00 To R. W. Masten Jr. For Municipal Center Exterior Wall Repair - Budget Line Item #409.373.** Mr. Cramer made a motion to **approve Payment of \$4,880.00 To R. W. Masten Jr. For Municipal Center Exterior Wall Repair - Budget Line Item #409.373.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
7. **Approve Purchase of Greens King IV Plus Mower Per Proposal From Lawn & Golf Supply Company, Inc. For The Price of \$39,624.84 Under State/CoStars Contract - Glen Brook Golf Course Budget #452.740.** Ms. Lyons made a motion to **approve Purchase of Greens King IV Plus Mower Per Proposal From Lawn & Golf Supply Company, Inc. For The Price of \$39,624.84 Under State/CoStars Contract - Glen Brook Golf Course Budget #452.740.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
8. **Approve Publishing Public Notice For Board of Supervisors Appointing A Certified Public Accountant To Make An Examination of The Township Accounts For Fiscal Year 2024 At Its Reorganization Meeting.** Mr. Cramer made a motion **approve Publishing Public Notice For Board of Supervisors Appointing A Certified Public Accountant To Make An Examination of The Township Accounts For Fiscal Year 2024 At Its Reorganization Meeting.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

9. **Present 2025 Township Annual Budget In The Amount of \$12,877,180.00 For Public Review and Authorize Advertising For Its Adoption on December 17, 2024.** Ms. Lyons made a motion **to approve Presenting 2025 Township Annual Budget In The Amount of \$12,877,180.00 For Public Review and Authorize Advertising For Its Adoption on December 17, 2024.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Executive Session: Ms. Lyons made a motion to **go into executive session at 7:29 P.M. to discuss litigation, real property, personnel and security matters.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Ms. Lyons made a motion to **return to regular session at 8:24 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. Mr. Cramer made a motion **allow 1 week of Dave VanWhy's vacation time he earned at the end of October to be carried over and used by June 30, 2025.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

There being no further business, Mr. Cramer made a motion to **adjourn the meeting at 8:24 P.M.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary