

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES
January 6, 2025, at 3:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Jennifer Shukaitis at 3:20 P.M., Also present were Vice Chairman & Ass't. Treasurer, Edward Cramer; Supervisor/Ass't. Secretary, Susan Lyons; Township Manager, Steve Fylstra; Township Engineer, Chris McDermott, of Reilly Associates; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Ms. Shukaitis began the meeting with the pledge of allegiance.

Public Comments: (Non-Agenda Items). There were no public comments.

Approve Regular Meeting Minutes: December 17, 2024. Mr. Cramer made a motion to **approve Regular Meeting Minutes for December 17, 2024.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: General Fund: \$95,638.47. Ms. Lyons made a motion to **approve Payment of Bills from the General Fund in the amount of \$95,638.47.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: Golf Course Fund: \$1,024.46. Mr. Cramer made a motion to **approve Payment of Bills from the Golf Course Fund in the amount of \$1,024.46.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Old Business:

1. **Snyder-Martin Minor Subdivision Plan – SALDO #2023-05, PIN# 17730110467017 - Planning Commission Recommendation; Action Deadline: March 31, 2025.** Mr. Cramer made a motion to **table Snyder-Martin Minor Subdivision Plan – SALDO #2023-05, PIN# 17730110467017.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

New Business:

1. **Approve Security Release #1 of \$50,473.00 To Budget Stroudsburg, LLC Per Recommendation of Township Engineer.** Ms. Lyons made a motion to **approve Security Release #1 of \$50,473.00 To Budget Stroudsburg, LLC Per Recommendation of Township Engineer.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
2. **Ratify purchase of meeting room display equipment by NEPA Business Technologies in the amount of \$9,344.80 - Budget line item #409.740.** Mr. Cramer made a motion to **ratify purchase of meeting room display equipment by NEPA Business Technologies in the amount of \$9,344.80 - Budget line item #409.740.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
3. **Approve and Adopt 2025 Glen Brook Golf Course Budget In The Amount of \$568,479.00.** Ms. Lyons made a motion to **approve and adopt 2025 Glen Brook Golf Course Budget In The Amount of \$568,479.00.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
4. **Approve One-Third Cost For 2025 Joint Landfill Project Monitoring By RKR Hess At Estimated Cost of \$12,700 For Township Portion - Budget Line Item #427.450.** Mr. Cramer made a motion to **approve One-Third Cost For 2025 Joint Landfill Project Monitoring By RKR Hess At Estimated Cost of \$12,700 For Township Portion - Budget Line Item #427.450.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
5. **Approve Signing and Entering Into Agreements With Tom Josiah Consulting, LLC For 2024 Pre-Audit Accounting Services For Township and Stroud Township Sewer Authority.** Ms.

Lyons made a motion to **approve Signing and Entering Into Agreements With Tom Josiah Consulting, LLC For 2024 Pre-Audit Accounting Services For Township and Stroud Township Sewer Authority.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

6. **Approve Partial Payment #16 In the Amount of \$9,593.85 To American Engineers Group For Engineering Services From October 27 To November 30, 2024 Towards Lessig Lane Bridge Replacement Project – Budget Line Item #438.453.** Mr. Cramer made a motion to **approve Partial Payment #16 In the Amount of \$9,593.85 To American Engineers Group For Engineering Services From October 27 To November 30, 2024 Towards Lessig Lane Bridge Replacement Project – Budget Line Item #438.453.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
7. **Acknowledge Application To PA State Veterans’ Commission For Real Estate Tax Exemption By Taieka Shianne Reid at 284 Farmer Bush Rd.** Acknowledged.

Executive Session: Mr. Cramer made a motion to **go into executive session at 3:24 P.M. to discuss litigation, real property, personnel and security matters.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **return to regular session at 4:46 P.M.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. Mr. Cramer made a motion to **approve hiring Daryl Eppley as a part-time Township Manager’s Assistant for up to 15 hours a week at a rate of \$60/hr until 2/4/2025 and at that time we will have a consultation with township manager for what’s needed and a target date going forward, this is retroactive to 1/2/2025.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

There being no further business, Ms. Lyons made a motion to **adjourn the meeting at 4:49 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary